



SARVHR

Enabling Excellence

**OUR EXPERIENCE
AND EXPERTISE**
power your business.

www.sarvhr.com



Enabling Excellence

Across the world, organizations that are built out of a strong vision, feature a vital dimension of Human Resources that helps them on their path to excellence. Any company's success naturally lies in how well they identify, attract, and retain talent, and empower them with right opportunities while rewarding them duly.

For most clients, Sarv HR is an avowed HR partner with a dedicated mission to nurture excellence in organizations by extending comprehensive and critical human resources services. We offer a wide range of services that include instituting and infusing best HR practices and processes and their management, handling core HR services, all integrated through technology.

Vision

**CO-CREATE VALUE
USING PEOPLE
& TECHNOLOGY**



Complete HR Partner, With A Technological Difference

Sarv HR is a Hyderabad-based Human Resource Management solutions company that offers a comprehensive suite of HR services to **Corporates, Retail, Family-owned businesses**, and several others. Our core offerings include HR consulting services, process setting & management, data management, and technology support – all fused to drive organizational excellence.

Since 2013, we have been a trusted brand that consistently brings value to clients' businesses.

Key Competencies

Customization with expertise:

In line with your vision and business requirements.

Optimization with understanding:

Drive your people resources in formidable sets and subsets to ensure measured positive outcomes.

Operationalization with scalability:

Optimise and align your processes and procedures towards a high performance-driven corporate culture.

Automation with sustainability:

Our robust and scalable HR Technology seamlessly integrates your operations to generate useful insights.

Core Values

We focus on **outcomes** over output.

We put the needs of the **customer** first and everything else follows.

We take pride in doing excellent work, with complete **ownership** & to the best of our abilities.

We prove our words by our **actions**.

We appreciate and celebrate each other and our **successes**.

Value Added Services



HR CONSULTING

Our extensive range of consulting services includes designing employee handbooks, transforming performance management, conducting employee engagement interventions, and other areas of standardization of HR practices.

Key Deliverables

1 Identification of Gaps

We analyse the current with the required HR interventions and the best solution will be identified and implemented to fill the gaps in the organisation.

2 Standardisation of HR Practices

We help in standardising HR practices that improve the growth of the organisation.

3 Customisation

We will help in customization to the unique needs of the organization.

4 Time Bound Delivery

We help you in defining projects which as time bound.

5 Enabling Internal Teams

We help in setting up efficient internal teams in an organisation.

6 Technology Integration

We help in setting up the technology integrated HR interventions.

Our Consulting services help companies leave the talent management challenges to us and concentrate on their core. While doing so, we ensure that companies source the right talent, setup ideal onboarding, and streamline processes that not only bring cost-efficiency but also win the trust of employees. This helps inspire better performances and ensure appreciable retention levels.

DATA MANAGEMENT

Sarv HR manages employee lifecycle-related data through automated systems and optimizes it for future outcomes and positive insights. Our approach has been to deploy effective data management tools and actions, and integrate them thoroughly through foolproof technologies, to ensure speed, accuracy, and effectiveness.

Key Deliverables

1 Onboarding New Hires

Credential data collection, letter management and record management.

2 Induction

Orientation on organisational vision & mission, HR policies, employee roles and expectation management.

3 Attendance & Leave Management

Attendance & leave tracker, late deduction, over time tracking and calculations, pre payroll management.

4 Payroll Management

Advance management, travel reimbursement, payroll calculations, preparation of pay sheet and bank transfer statement, issuing payslips.

5 Compliances

Calculation of ESIC, PF & PT returns filing.

6 Exit Management

No dues process, exit interview, full and final settlement.

7 Reports

Joining report, induction feedback report, manpower cost report, MIS report, and exit report.

By raising the quality of HR data, we help organizations gain more accurate insights, limit operational errors, restrict manipulation of the data, and reduce the effort of reconciling the data, all in real time.

PROCESS MANAGEMENT

There is a vast selection of process management interventions accessible to find and fix problems, guarantee successful implementation, and enhance the HR system.

Key Deliverables

1 Performance Management

The development of a PMS framework focusing on goal setting and performance monitoring and giving support during the time of improvement by offering individual counselling and performance improvement plans.

2 Rewards and Recognitions

Linking rewards to performance parameters with quantifiable reports. Integration on criteria intervention frequency on a technology platform. Implication support on a regular basis for execution of reward and recognition program.

3 Employee Engagement

Our employee engagement program focus on improvement of areas like - Culture Improvement, Team Focuses, Individual Potential, and Business Alignment. Each of these themes have a defined methodology and frequency of execution and different programs are executed on a regular basis with a desirable outcome.

4 Training and Development

Training need identification using reliable approach. Based on the competency gaps, training calendar or learning approaches are prepared. Facilitation of internal and external program, regular feedback mechanism for tracking the efficiency of the training program.

We ensure an impact-generating and multi-stage approach by efficiently deploying processes through planning, organizing and executing hierarchical structures and then breaking them down into managing employee lifecycles.

Our Process management solutions immensely help in streamlining and revamping HR processes, much-needed in identifying, rightly employing, and evaluating talent. This ensures more structured onboarding, better retention and reduction of attrition in the long run, and reduce compliance issues. Besides, they improve the efficiency standards and ensure real time data visibility.





TECHNOLOGY STRENGTHS

At Sarv HR, technology is the backbone that seamlessly integrates and streamlines all functions, besides bringing the key value through building a strong framework operating within the secured environment. Sarv HR boasts of an inbuilt SAAS-based technology that uses the HR functionality as the foundation and delivers diverse solutions.

Key Applications

1 Payroll Management

This platform enables employers to maintain the entire attendance of the organisation, automate leaves, and prepay roll and payroll compliances, all through an automated platform. The features include reimbursements, incentives, travel approvals, IT and loans processing.

3 E-sign

Our E-sign application enables you to issue letters in an automated mode where signatures are digitized. It includes Aadhar links, test messages, OTP link, digital signatures, and integration with Whatsapp. As soon as the letter is validated and signed by the employer and the employee, it is automatically issued. One of the distinct facets of this application is that it facilitates the OTP-based Aadhar e-sign on all uploaded documents.

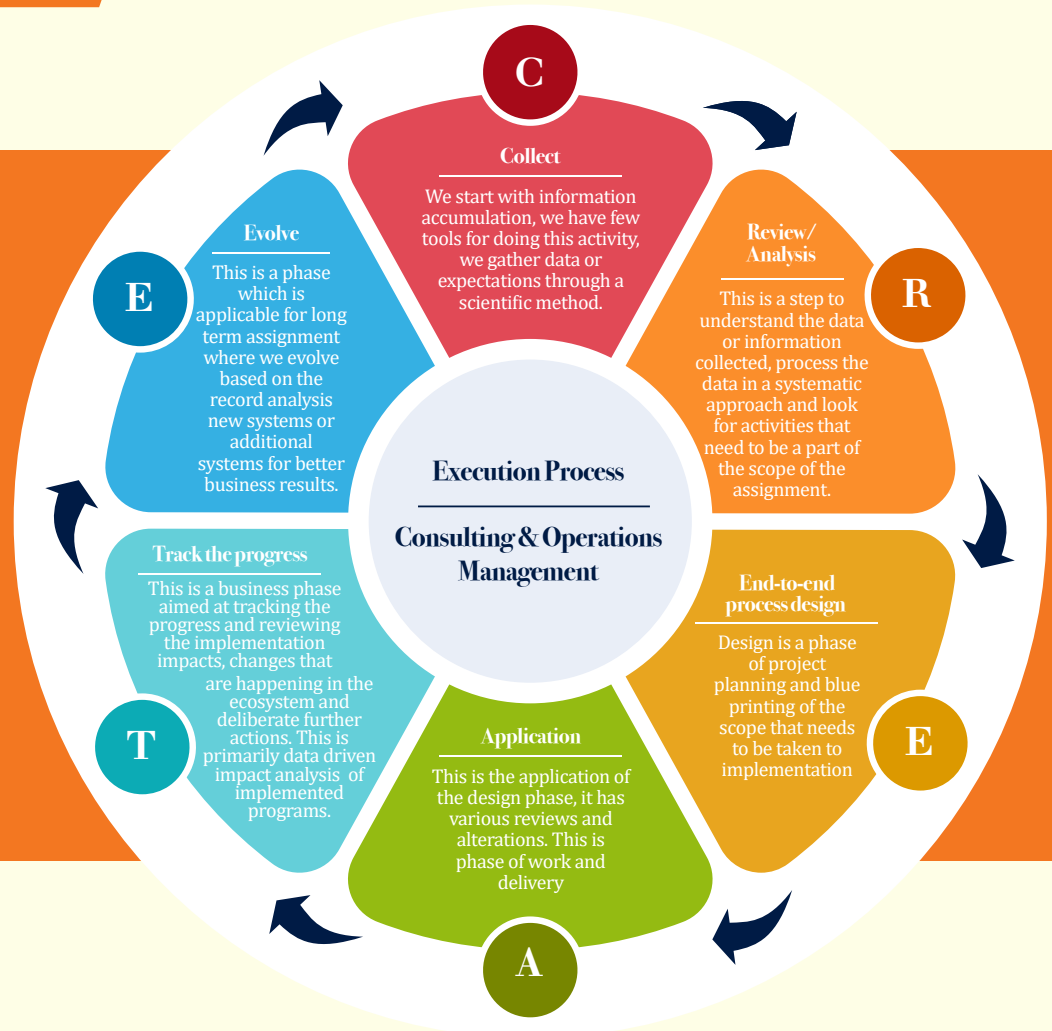
2 Performance Management System

We enable your operational process to achieve automation and track the productivity of the employees, while storing the data in the Cloud. We power functions ranging from goal setting to parameters tracking to feedback survey.

4 Time Sheet, Task Management And Project Management

With this application, you can assign the task on the timesheet or the project management platform, and can track the employee's work hours, calculate the time spent on each activity, and review individual productivity and efficiency. As part of the support to project management, we help you create project summary, assign roles, and generate reports.

Our Result-Oriented Frameworks



CREATE- Sarv HR's Unique Approach

Solid and Transparent Approach to Deliver Unique and Quality HR Process Framework



Awards & Accolades

With a committed and consistent approach towards clients' requirements, and an unparalleled portfolio in delivery value, Sarv HR takes pride in being recognized and hailed for its accomplishments, on several platforms. The Hall of Fame is a result of the collective efforts and hard work of our specialized teams, who travel an extra mile in understanding customer needs, and deliver the bouquet of services efficiently and effectively.

Memberships



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Our Clients Speak About Us

"SarvHR is very experienced in setting up of HR processes and systems and has been our long-lasting partner. SarvHR has done a great job in managing our HR functions and continuously sustaining our best practices."

Mr. Sridhar
Managing Director



"The wide range of HR services provided by SarvHR have seamlessly supported our organisation as we kept scaling our business year after year."

Mr. Suleman
Managing Director



"I am very happy with the proactive services rendered by the exceptional team at Sarv HR. Our HR policies and procedures have been benchmarked to the industry's best."

Mr. Sanjay
Director



"SarvHR is well-known among forward-thinking and people-focused organisations for their solid and innovative contributions to business outcomes."

Mr. Raj N Phani
Chairman



"Our consistent growth has, in no small measure been contributed by Sarv HR too. With 10 years of experience with them I can vouch for their reliability and integrity."

I appreciate them for consistently adding incremental value to our HR operations."

Mr. Malla Reddy
DGMHR



"SarvHR has worked hard to get a deep understanding of our business and culture, and this has aided our positive collaboration across multiple HR domains. They are specialists in engaging employees on process orientation."

Mr. Subramanyam
Head HR



"Innovative ideas, excellent team, professional processes and superb leadership define Sarv HR."

Mr. Bhaskhar Reddy
Managing Director



"The Sarv HR team is passionate in everything they do and have always excelled on their deliverables to us every single year."

Mr. Ravi Kumar
Managing Director



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Corporate Office

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